

Editing a Page that has Already Been Published

If you are the author of a page that has been published, you have the editing rights to that page. The webmaster and any other authorized publishers also have editing rights, as well as the ability to change who the designated author is for any given page.

After logging in, click on the edit icon that appears next to the page title.

The screenshot shows the North Atlanta High School website. At the top left is the school logo with the text "WARRIORS North Atlanta High School". To the right of the logo are buttons for "A+", "A-", and "RESET", and the date "Wednesday, March 25th 2009". Below this is a search bar. A navigation menu contains links for "Home", "About NAHS", "Academics", "Athletics", "Students", "Parents", "Calendar", "Useful Links", and "Contact Us". The main content area is titled "User Registration" with an edit icon circled in orange. Below the title is a dropdown menu showing "Published", "Public", "Saturday, 14 March 2009", and "Administrator". The text on the page explains the registration process and provides a "Back" link. At the bottom, there are sections for "User Menu" (with links for "Your Details", "Submit News", and "Check-In My Items"), "Login Form" (showing "Hi, admin" and a "Logout" button), and "Who's Online" (stating "We have 1 member online"). The browser's address bar at the bottom shows the URL: http://www.northatlantahigh.org/cms/index.php?option=com_content&task=edit&id=221&Itemid=210&Returnid=210.

The page editor will open –
Make changes as desired. The editor works a lot
like a word processor...



North Atlanta
High School

A+ A- RESET

Wednesday, March 25th 2009

search...

Home About NAHS Academics Athletics Students Parents Calendar Useful Links Contact Us

General Information / Edit Content [Info]

Title:

User Registration



Category:

North Atlanta High School Web Site

Intro Text (Required):

[show/hide]

A WYSIWYG page editor interface with a toolbar containing various icons for text formatting, alignment, and insertion. Below the toolbar is a text area containing the following text:

If you would like to author and edit your own pages for publication on the North Atlanta web site, you need to register and sign in using the form below. Pages submitted in this way will not appear on the web site immediately - the content and format will first be reviewed by the webmaster or another authorized publisher.

Registration is not necessary to view any of the content on our web site - only to edit or add to it. Of course, you may still submit content directly to the webmaster to have it added to the web site for you.

COMING SOON: A series of short tutorials will be added to this part of the web site to help guide you through the process of submitting your own web pages. In the mean time, feel free to give it a try.

Done

Internet

100%

Edit Start & End dates for publication as needed
(dates your page will appear/disappear from our
web).

Harford Public Schools, Christine Yobonis, Richard J. Kinross Magnet School of Performing Arts
Long Beach Unified Schools, Racquel Welch-Kitchen, Hamilton Middle School
Los Angeles Unified School District, Michael Monagan, Widney Special Education Center
Minneapolis Public Schools, Caroline Hooper, Minneapolis Southwest High School
New York City Public Schools, Heather Waters, Millennium Art Academy
Philadelphia School District, Alandra Abrams, Tilden Middle School
Providence Public School District, Gerri Lallo, Providence Academy of International Studies
San Antonio Independent Schools, Tamara Ford, Lanier High School
San Francisco Bay Area, San Francisco Unified Schools, George Cachianes,
Abraham Lincoln High School
St. Louis Public Schools, Lucy Ryder-Duffey, Carnahan High School of the Future
Tampa-Hillsborough County Public Schools, Julia Cobb Barnes, Young Middle Magnet School

Path:

insert page break

Images Publishing Metadata

Access Level: Public Registered Special

Author Alias:

Ordering: 2 (Congratulations Natalie Brandt...)

Start Publishing: 2009-04-08 02:22:26

Finish Publishing: 2009-08-01 00:00:00

Show on Front Page:

Who's Online

We have 1 guest and 1 member online

Save, apply, or cancel your changes:



North Atlanta
High School

A+ A- RESET

Wednesday, March 25th 2009

search...

Home About NAHS Academics Athletics Students Parents Calendar Useful Links Contact Us

General Information / Edit Content [Info]

Title:

User Registration



Category:

North Atlanta High School Web Site

Intro Text (Required):

[show/hide]

mceContentBody

Font family -- Font size --

Paragraph

If you would like to author and edit your own pages for publication on the North Atlanta web site, **PLEASE DO SO**. You first need to register and sign in using the form below. Pages submitted in this way will not appear on the web site immediately - the content and format will first be reviewed by the webmaster or another authorized publisher.

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The "cancel" icon will close the text editor w/o saving changes.

The "apply" icon will save changes, but leave the editor open.

This "save" icon will save your changes and close the text editor.

Internet

100%

That's it!!

Your changes will appear on the North Atlanta web site. The original page was already approved by a publisher, and it does not have to be approved again before the edits will appear on the web site.